

# THE CDBG-R SUBSTANTIAL AMENDMENT

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## ***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

### **(Activity Data Spreadsheet, pages 24-32)**

The Florida Small Cities Community Development Block Grant (CDBG) Program has been allocated \$7,530,194 as part of the stimulus funding under the American Recovery and Reinvestment Act (ARRA) to carry out CDBG eligible activities on an expedited basis. These funds, also known as CDBG-R, represent approximately 27 percent of the State's 2008 CDBG regular program allocation and are considered a supplement to the State's annual allocation.

The authorizing legislation limits the percentage of funds which may be used for administration to 10 percent of the grant. The State will pass through the entire allocation to the local government subgrantees. This approach allows local governments to use up to 8 percent of their grant amount for administration. The state program rule, 9B-43 Florida Administrative Code, allows this percentage for local grant administration for the types of projects being proposed for funding.

The Florida Small Cities CDBG Program will address three primary objectives with its Federal Fiscal Year 2008 CDBG-R supplemental allocation:

- Preserving and creating jobs and promoting economic recovery;
- Providing investment needed to increase economic efficiency; and
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits.

The Florida Small Cities CDBG Program is composed of four major components: Commercial Revitalization (CR), Economic Development (ED), Housing (H), and Neighborhood Revitalization (NR). Local governments can apply for a Planning and Design Specifications grant for architectural and engineering plans and specifications associated with Commercial or Neighborhood Revitalization projects.

Local governments applying for CDBG funds must consider national and state goals and objectives when developing applications for funding. Applications may reflect more than one activity, but each activity must meet at least one of the following three national objectives:

- benefit low- and moderate-income (LMI) persons;
- aid in the prevention or elimination of slums or blight; or
- address community development needs having a particular urgency, because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available.

Neighborhood revitalization projects make positive improvements to declining residential areas or provide new or improved infrastructure and public facilities. Eligible activities under this category include construction or improvements to infrastructure (water and sewer systems, flood and drainage systems, street paving, neighborhood centers, parks, etc.).

Commercial revitalization projects target declining commercial areas, particularly those with slum and blight. The anticipated outcome is that existing businesses will remain in the commercial area and new business will be attracted to the area. This results in economic viability that positively impacts the community. Eligible activities under this category include improvements to building facades, parking, sidewalks, streets, etc.

The stimulus funds need to be obligated quickly and priority should be given to “shovel ready” projects (projects which can award a construction contract within 120 days of award). The State is proposing an approach which addresses these considerations. Rather than conduct a special application cycle for the stimulus funds, we have identified “shovel ready” projects within applications that have successfully competed in the most recent funding cycle, but not funded due to the lack of available funding. The Florida Small Cities CDBG program defined a “shovel ready” project as one that has completed the required engineering, including the certified plans and specifications for the proposed CDBG project, and is ready to bid the project for construction within 120 days.

All of the applications represent infrastructure projects from the Neighborhood Revitalization category, except for Stuart and Sebring, which are Commercial Revitalization category projects. Addressing water and sewer system needs continues to be a high priority for local governments in Florida. Without CDBG funding, local governments could not make the improvements and expansions to existing systems that are needed. In addition, the Department will not be funding any public service activities with the CDBG-R allocation.

Overall, 70 percent of the funds provide benefit to low and moderate income persons. In addition, the Department requires that the low and moderate income population of each service area be 51 percent or more. The competitive scoring process places an emphasis on serving the most vulnerable residents and ensures that funds target diverse neighborhoods that are primarily low and moderate income. Communities are encouraged to submit applications for activities for which no other funds are available and to leverage other funds if possible. The Florida Small Cities CDBG Program relies on HUD funds to carry out the activities in the jurisdictions it serves. Although no match is required, local governments are encouraged to use funding from other sources (i.e., local general revenue, other federal and state loan and grant funds, and private commitments) to make a greater impact in the community.

**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

(1) Activity Name:

**Sewer facilities improvements**

City of Bunnell

City of Gulf Breeze

City of Live Oak

City of Madison

City of Stuart

- (2) Activity Narrative: The provision of sewer improvements will address the Recovery Act objectives of investing in essential infrastructure that will provide long-term economic benefits and minimize or avoid reductions in essential services.

Bunnell - This project will upgrade the Anderson Street Lift Station and replace 2,500 feet of sewer line between the lift station and the sewer treatment plant. This is a city-wide activity benefiting 680 households including 1584 beneficiaries of which 1194 or 75 percent are LMI.

Gulf Breeze - This project will provide 1,500 feet of new (first time) sewer service for homes along York Avenue. This is a service area activity benefiting 41 households including 76 beneficiaries of which 51 or 67 percent are LMI.

Live Oak – This project will replace three sewer lift stations (Anna Avenue, Suwannee Mall, and 6<sup>th</sup> Street) in three service areas. This project will benefit 1,265 persons of which 833 (65 percent) are LMI.

Madison – This project will replace the Madison House lift station on Martin Luther King Avenue. This is a service area activity benefiting 858 persons of which 640 (74 percent) are LMI.

Stuart - Local funds will be used to construct 1,000 feet of sewer lines in the downtown area. The City is using leverage funds to address additional infrastructure improvements. This is a city-wide activity benefiting 713 residents of which 398 or 55.8 percent are LMI.

- (3) Jobs Created: The sewer facilities improvements will meet the goal of job creation by creating an estimated total of 30 full time construction jobs and 9 part time construction jobs that will benefit the five Cities of Bunnell, Gulf Breeze, Live Oak, Madison and Stuart.

- (4) Additional Activity Information: Improvements to these three municipalities' sewer systems will improve pipe and plant operations with the following expected outcomes:

- Increased efficiencies at the sewer treatment plants, resulting in long-term lower operating costs and increased energy efficiencies.

- Reduced water pollution resulting from abandoned septic systems and repaired leaking lines.

(5) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

**(6) Activity Name:**

**Water facilities improvements**

Walton County  
City of Trenton  
City of Stuart  
City of Coleman

- (7) Activity Narrative: The provision of water improvements will address the Recovery Act objectives of investing in essential infrastructure that will provide long-term economic benefits and minimize or avoid reductions in essential services.

Walton County - This project will replace 27,250 feet of undersized water line in an area around Flowersview Boulevard. The application is submitted on behalf of the City of Paxton to upgrade the existing water lines in the rural unincorporated areas of the County. In its effort to accommodate the needs of the surrounding rural communities, the City has overextended its capacity to adequately serve the customers living in the County in accordance with Florida Department of Environmental Protection (DEP) regulations. Without this funding the City will be forced to discontinue service to these residents. This is a service area activity benefiting 73 households including 169 beneficiaries of which 138 or 82 percent are LMI.

Trenton - This project will construct a new water well and upgrade the existing water treatment plant. This is a city-wide activity benefiting 700 households including 2,004 beneficiaries of which 1,727 or 86 percent are LMI.

Stuart - Local funds will be used to replace 1,500 feet of water lines in the downtown area. The City will use its Tax Increment Funding (TIF) as leverage for the CDBG project. The TIF dollars will be used to pay for the water improvements associated with the CDBG activity. This is a city-wide activity benefiting 713 residents of which 398 or 55.8 percent are LMI. The CDBG funded portion of this project is described in other activity narratives.

Coleman - This project will provide improvements to the City's water treatment plant. The City plant needs upgrades to the plant's electrical system and plant control facility. The plant serves the entire city benefiting 171 households including 478 residents of which 412 or 86 percent are LMI.

- (8) Jobs Created: The water facilities improvements will meet the goal of job creation by creating an estimated total of 55 full time construction jobs and 5 part time construction jobs that will benefit the 4 communities of Walton County, City of Trenton, City of Stuart, and the City of Coleman.

- (9) Additional Activity Information: Improvements to the counties' and cities' water facilities and systems will provide first-time potable water, improved water quality, and/or adequate

fire protection in five locations in Florida. Some projects are expected to result in water treatment and water conservation economies because of upgraded water lines and improved treatment plant and pump energy efficiencies.

(10) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

(11) Activity Name:

**Fire Protection**

Holmes County

(12) Activity Narrative: The provision of fire protection will address the Recovery Act objectives of investing in essential infrastructure that will provide long-term economic benefits and minimize or avoid reductions in essential services.

Holmes County - This project will provide a new fire station in the Gritney Community of Holmes County. The activity will provide much needed fire protection and benefit 396 households including 1101 residents of which 711 or 64.5 percent are LMI. The County will contribute local and US Rural Development (RD) funding toward the land acquisition and construction costs.

(13) Jobs Created: The Fire Protection improvements will meet the goal of job creation by creating an estimated 15 full time construction jobs that will benefit Holmes County.

(14) Additional Activity Information: The proposed fire station in the unincorporated Gritney Community will serve dual purposes: fire protection for the neighborhood and a center for community activities and gatherings—virtually the anchor of the “town center.” While smart growth concepts are most often applied in urban areas, the rural town (or neighborhood) center serves the same function: of bringing both population and economic growth to a concentrated area. The fire station/community center in the Gritney Community is expected to become the center of neighborhood activity.

(15) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

**(16) Activity Name:**

**Street Improvements**

City of Bunnell

City of Gulf Breeze

Holmes County

(17) Activity Narrative: The provision of street improvements will address the Recovery Act objectives of investing in essential transportation that will provide long-term economic benefits and minimize or avoid reductions in essential services.

Bunnell - This project will provide 10,200 feet of street improvements along eight streets in an area bounded by Moody Boulevard, Carter Street, Peach Street and State Street. This is a service area activity benefiting 84 households including 197 residents of which 185 or 94 percent are LMI.

Gulf Breeze - This project will resurface 3,000 feet of streets in an area around Gulf Breeze Parkway and McClure and Shirley Drives. The improvements will repair roads that have aged and been damaged as a result of inadequate drainage. This is a service area project benefiting 46 households including 76 residents of which 51 or 67 percent are LMI.

Holmes County - This project will resurface 4,900 feet of Rum Road. The improvements consist of constructing road base and paving an essential county dirt road and adding additional access as required. This is a service area activity benefiting 52 households including 133 residents of which 87 or 65 percent are LMI.

(18) Jobs Created: The street improvement activities will meet the goal of job creation by creating an estimated 30 full time construction jobs and 9 part time jobs that will benefit the communities of the City of Bunnell the City of Gulf Breeze and Holmes County.

(19) Additional Activity Information:

N/A

(20) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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***B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)***

(21) Activity Name:

**Sidewalks**

City of Stuart  
City of Sebring

(22) Activity Narrative: The provision of sidewalk construction will address the Recovery Act objectives of investing in essential infrastructure that will provide long-term economic benefits and minimize or avoid reductions in essential services.

Stuart - This downtown revitalization project will construct 2,290 feet of sidewalks in the Woodlawn Park area. The CDBG project is located in a business district adjacent to a predominately African American neighborhood that has a very distinct culture. The Woodlawn Park project area suffers from slum and blighted conditions and the CDBG funds will support City redevelopment efforts in this area. This is a city-wide activity benefiting an entire census tract of 713 residents of which 398 or 55.8 percent are LMI.

Sebring - This downtown revitalization project will provide 1,650 feet of sidewalks along seven streets. Prior to the inception of the City's Community Redevelopment Agency (CRA), commercial and service businesses that were located in the district were moving out and relocating in shopping centers and malls, away from the downtown area. Since the creation of the CRA, the City has been able to reverse this trend with businesses returning. This is a city-wide activity benefiting 9,061 residents of which 4,888 or 53.9 percent are LMI.

(23) Jobs Created: The sidewalk improvements will meet the goal of job creation by creating an estimated total of 20 full time construction jobs and 3 part time construction jobs that will benefit Stuart and Sebring.

(24) Additional Activity Information: These Commercial Revitalization projects are intended to enhance the smart growth concepts of reducing urban sprawl (outlying malls and scattered commercial districts) by concentrating economic activity in the urban core. Economically viable downtown commercial districts must be walkable and have the amenities that business customers want. Sidewalks and pedestrian malls are an imperative element of revitalizing these commercial areas.

(25) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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***B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)***

(26) Activity Name:

**Flood and drainage improvements**

Holmes County  
City of Eagle Lake

(27) Activity Narrative: The provision of flood drainage improvements will address the Recovery Act objectives of investing in essential infrastructure that will provide long-term economic benefits and minimize or avoid reductions in essential services.

Holmes County - This project will provide 4,900 feet of drainage along Rum Road to prevent future storm damage. The project will consist of clearing, grading and drainage improvements to provide for storm water flow and prevent damage and washouts of essential county roads. This is a service area activity benefiting 38 households including 91 residents of which 62 or 68 percent are LMI.

Eagle Lake - This project will construct 2,100 feet of drainage improvements in an older neighborhood experiencing flooding because it currently has no storm water disposal

system. The road surfaces do not have uniform slopes, curbs or swales, which results in ponding of water on and adjacent to the roads as the storm water has nowhere to flow. The storm water flooding in these areas results in significant infiltration and inflow via manhole lids to the City's sewer collection system, degradation to the existing road, potential damage to nearby households, and is a transportation safety problem for all the nearby residents who use the roadway. This is a service area activity benefiting 56 households including 151 residents of which 112 or 74 percent are LMI.

- (28) Jobs Created: The flood and drainage improvements will meet the goal of job creation by creating an estimated total of 20 full time construction jobs and 3 part time construction jobs that will benefit the cities of Stuart and Sebring.
- (29) Additional Activity Information: Flood and drainage improvements will result in reduced water pollution, through the use of retention ponds and drains and swales. Additionally, neighborhoods that have adequate flood and drainage are more apt to be redeveloped with infill housing, thus creating denser, more livable neighborhoods.
- (30) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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***B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)***

- (31) Activity Name:

**Parking**

City of Stuart

- (32) Activity Narrative: The provision of on-street parking will address the Recovery Act objective of investing in essential infrastructure that will provide long-term economic benefits.

Stuart - This project will construct 42 parking spaces in the downtown area. The on-street parking facilities will provide citizens with access to the businesses. This project is needed to beautify and improve the commercial area west of a minority neighborhood and continue redevelopment efforts that have already taken place in the area. This is a city-wide activity benefiting an entire census tract of 713 residents of which 398 or 55.8 percent are LMI.

- (33) Jobs Created: The parking improvements will meet the goal of job creation by creating an estimated total of 10 full time construction jobs that will benefit the City of Stuart. Additionally, it is anticipated that the economic activity in the commercial area will be enhanced.
- (34) Additional Activity Information: The goals of smart growth and conservation should be enhanced through the addition of parking spaces in the Stuart town center. Vehicle trips can be reduced when citizens can park and transact more business in one location. A solid urban core anchored by businesses and surrounding residential units will be enhanced with these parking spaces.
- (35) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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***B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)***

- (36) Activity Name:

**Sewer hook-ups**  
City of Gulf Breeze

**Housing rehabilitation**  
Holmes County

**Water hook-ups**  
Walton County

- (37) Activity Narrative: Housing rehabilitation including water and sewer hookups will address the Recovery Act objectives of investing in essential infrastructure that will provide long-term economic benefits, minimize or avoid reductions in essential services, and assist those most impacted by the recession.

Gulf Breeze - 26 homes will receive sewer hookups. This activity will provide new sewer service to LMI households that are currently on failing septic systems. All households served by this activity are LMI which includes 76 residents.

Holmes County – The county will use State Housing Initiative Partnership (SHIP) funds to rehabilitate two homes in the service area of the CDBG project. SHIP funds will improve the LMI housing stock in the service area by providing decent, safe and sanitary housing to eligible LMI families.

Walton County – The County will provide 80 homes with hookups to the water systems.

- (38) Jobs Created: Housing rehabilitation including the activities of sewer and water hookups will meet the goal of job creation by creating an estimated 25 full time construction jobs that will benefit the communities of Gulf Breeze, Holmes County, and Walton County.
- (39) Additional Activity Information: These activities—water and sewer hookups and rehabilitated houses—will first provide safe potable water in areas that have or potentially have unsafe water from failing septic systems. Abandoning failed septic systems has the benefit of lowering the level of pollutants into groundwater systems. Rehabilitated housing units are “tightened up,” resulting in more efficient energy use. Homeowners are also counseled on conservation actions they can take to maintain low utility payments.
- (40) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

(41) Activity Name:

**Community center rehabilitation**  
City of Coleman

(42) Activity Narrative: Community center rehabilitation will address the Recovery Act objective of investing in essential infrastructure that will provide long-term economic benefits for the City.

Coleman - This project will rehabilitate the City's community center, including roof and ceiling replacement as well as handicapped accessibility upgrades. The community center serves the entire city benefiting 171 households including 478 residents of which 412 or 86 percent are LMI.

(43) Jobs Created: The community center improvements in Coleman will meet the goal of job creation by creating an estimated 12 full time construction jobs.

(44) Additional Activity Information: To promote energy conservation, the City of Coleman will be encouraged to surpass the Florida Building Codes for the building envelope and roof. Specifications for energy efficient doors, windows, insulation, and roofing materials can be included in the construction bidding documents.

(45) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

(46) Activity Name:

Engineering

(47) Activity Narrative: Engineering activities will include project inspection services, additional engineering services, and preparation of sealed construction plans and bid specifications.

(48) Jobs Created: The engineering activity will meet the goal of job creation by creating an estimated total of 10 full time engineering jobs as well as 40 temporary jobs to perform related field testing and support functions of the engineer within 9 communities.

(49) Additional Activity Information:

N/A

(50) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

(51) Activity Name:

Administration

(52) Activity Narrative: Administrative costs associated with overall program management, coordination, monitoring, and evaluation of the State of Florida's CDBG-R funds.

(53) Jobs Created:

N/A

(54) Additional Activity Information:

N/A

(55) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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Gulf Breeze, Florida 32562-0640  
(850)934-5115  
(850)934-5114  
[eaeddygbrz@juno.com](mailto:eaeddygbrz@juno.com)

City of Bunnell  
Mick Cuthbertson  
201 South Church Street  
Bunnell, Florida 32110  
(386)437-7516  
(386)437-7503  
[Bunnell5@flagler.net](mailto:Bunnell5@flagler.net)

City of Trenton  
Jered Ottenwess  
114 North Main Street  
Trenton, Florida 32693  
(352)463-4000  
(352)463-4007  
[jered@trentonflorida.org](mailto:jered@trentonflorida.org)

City of Sebring  
Pete Pollard  
368 South Commerce Avenue  
Sebring, Florida 33870  
(863)471-5104  
(863)471-5142  
[petepollard@mysebring.com](mailto:petepollard@mysebring.com)

City of Coleman  
Akiko Teagle  
3502 Warm Springs Avenue  
Coleman, Florida 33521  
(352)748-1017  
(352)748-2291  
[ccityhall@cfl.rr.com](mailto:ccityhall@cfl.rr.com)

**C. PUBLIC COMMENT**

**Verification of website posting**

Completed (delay due to Comcast internet outage).

Jack Gaskins Jr.  
Florida Department of Community Affairs  
Division of Housing and Community Development  
2555 Shumard Oak Boulevard  
Tallahassee, Florida 32399-2100  
Voice: (850) 922-1457 / Fax: (850) 410-1555  
Special District Information Program ([www.FloridaSpecialDistricts.Org](http://www.FloridaSpecialDistricts.Org))  
Department Web Programmer

-----Gail Stafford/DCA/FLEOC wrote: -----

To: Jack Gaskins/DCA/FLEOC@fleoc  
From: Gail Stafford/DCA/FLEOC  
Date: 06/19/2009 05:11PM  
cc: Jackie Dupree/DCA/FLEOC@fleoc, Janice Browning/DCA/FLEOC@fleoc, Mike Richardson/DCA/FLEOC@fleoc  
Subject: CDBG-R documents for website

Jack,

Attached are the spreadsheet and draft substantial amendment for you to post to the website. I am so very sorry for the delay in getting this to you. Thank you so much for your assistance.

Gail D. Stafford  
Planning Manager  
Florida Small Cities CDBG Program  
Phone: 850-922-1885  
Fax: 850-922-5609

[attachment "draft plan for website.pdf" removed by Jack Gaskins/DCA/FLEOC]  
[attachment "final CDBG-R spreadsheet.pdf" removed by Jack Gaskins/DCA/FLEOC]

**Summary of public comments**

<b>Date</b>	<b>Name</b>	<b>Organization</b>	<b>Comment</b>
<b>6/23/2009</b>	<b>Danielle Judd</b>	<b>City of Alachua</b>	<b>Verifying that DCA will not hold a separate application cycle for the CDBG-R funds.</b>
<b>6/23/2009</b>	<b>Robert Hebert</b>	<b>Charlotte County</b>	<b>Verifying that Charlotte County is not on the list of recommended projects.</b>

<b>6/23/2009</b>	<b>Judy Whitis</b>	<b>City of Callaway</b>	<b>Wanted to know if the State will consider expanding the list to include applications that have not been received.</b>
<b>6/23/2009</b>	<b>Rosalie Nava</b>	<b>City of North Miami Beach</b>	<b>Wanted to know if Entitlement communities can received State CDBG-R funds.</b>
<b>6/23/2009</b>	<b>Cherry Prewitt</b>	<b>City of Punta Gorda</b>	<b>Wanted to know if Entitlement communities can received State CDBG-R funds.</b>
<b>6/23/2009</b>	<b>Maurice Postal</b>	<b>Baker County</b>	
<b>6/23/2009</b>	<b>Dan Hudson</b>	<b>City of Stuart</b>	<b>Pleased to learn that they are being recommended for the CDBG-R funding.</b>
<b>6/24/2009</b>	<b>Lisa Marie Phillips</b>	<b>City of Bradenton</b>	
<b>6/24/2009</b>	<b>Tammy S. House</b>	<b>Town of Clarke Shores</b>	

**CDBG-R Substantial Amendment  
Grantee Checklist**

*For the purposes of expediting review, HUD asks that applicants submit the following checklist along with the CDBG-R Substantial Amendment, Spreadsheet for Reporting Proposed CDBG-R Activities, and SF-424.*

**Contents of a CDBG-R Action Plan Substantial Amendment**

Jurisdiction(s): State of Florida Lead Agency: Florida Department of Community Affairs Jurisdiction Web Address:  <a href="http://www.floridacommunitydevelopment.org/cdbg/index.cfm">http://www.floridacommunitydevelopment.org/cdbg/index.cfm</a>	CDBG-R Contact Person: Janice Browning, Director Division of Housing and Community Development Address: 2555 Shumard Oak Blvd Telephone: 850-487-3644 Fax: 850-922-5609 Email: <a href="mailto:Janice.Browning@dca.state.fl.us">Janice.Browning@dca.state.fl.us</a>
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The elements in the substantial amendment required for the CDBG recovery funds are:

**A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES**

Does the submission contain a paper copy of the Spreadsheet for Reporting Proposed CDBG-R Activities?

Yes  No  Verification found on page **24-32**

Does the submission include an electronic version of the Spreadsheet for Reporting Proposed CDBG-R Activities sent to the email box CDBG-R@hud.gov?

Yes  No  Date Spreadsheet was emailed: **06/26/2009**

Does the Spreadsheet for Reporting Proposed CDBG-R Activities include, for each activity:

- amount of funds budgeted for each activity, including CDBG-R funds, any additional Recovery Funds used and total activity budget,  
 Yes  No  Verification found on page(s) **24-32**
- the Eligibility citation (eligibility regulatory cite or HCDA cite),  
 Yes  No  Verification found on page(s) **24-32**
- the CDBG national objective citation,  
 Yes  No  Verification found on page(s) **24-32**

**B. CDBG-R INFORMATION BY ACTIVITY**

Does the submission contain information by activity describing how the grantee will use the funds, including:

- a narrative for each activity describing how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit,  
Yes  No  Verification found on page(s) **3-18**
- projected number of jobs created for each activity,  
Yes  No  Verification found on page(s) **3-18**
- whether an activity will promote energy efficiency and conservation,  
Yes  No  Verification found on page(s) **3,5,13,14**
- the name, location, and contact information for the entity that will carry out the activity,  
Yes  No  Verification found on page(s) **3-18**
- evidence that no more than 10% of the grant amount will be spent on administration and planning,  
Yes  No  Verification found on page (s) **1**
- evidence that no more than 15% of the grant amount will be spent on public services,  
Yes  No  Verification found on page (s) **2**
- evidence that at least 70% of the grant amount will benefit persons of low and moderate income,  
Yes  No  Verification found on page (s) **2**

**C. PUBLIC COMMENT PERIOD**

Was the proposed action plan amendment published via the jurisdiction’s usual methods and on the Internet for no less than 7 calendar days of public comment?

Yes  No . Verification found on page(s) **19**

Is there a summary of citizen comments included in the final amendment?

Yes  No  Verification found on page(s) **19-20**

**D. CERTIFICATIONS**

The following certifications are complete and accurate:

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| (1) Affirmatively furthering fair housing | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Anti-displacement and relocation plan | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Drug-free Workplace                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (4) Anti-lobbying                         | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (5) Authority of jurisdiction             | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (6) Consistency with plan                 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (7) Section 3                             | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (8) Community development plan            | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (9) Following a plan                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (10) Use of Funds                         | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (11) Excessive Force                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

- (12) Compliance with anti-discrimination laws Yes  No
- (13) Lead-based paint procedures Yes  No
- (14) Compliance with laws Yes  No
- (15) Compliance with ARRA Yes  No
- (16) Project selection Yes  No
- (17) Timeliness of infrastructure investments Yes  No
- (18) Buy American provision Yes  No
- (19) Appropriate use of funds for infrastructure investments Yes  No
- (20) 70% of CDBG-R for LMI Yes  No

Optional Certification

- (21) Urgent Need Yes  No

**D. STATE CERTIFICATIONS**

The following certifications are complete and accurate:

- (1) Affirmatively furthering fair housing Yes  No
- (2) Anti-displacement and relocation plan Yes  No
- (3) Drug-free Workplace Yes  No
- (4) Anti-lobbying Yes  No
- (5) Authority of State Yes  No
- (6) Consistency with plan Yes  No
- (7) Section 3 Yes  No
- (8) Community development plan Yes  No
- (9) Consultation with Local Governments Yes  No
- (10) Use of Funds Yes  No
- (11) Excessive Force Yes  No
- (12) Compliance with anti-discrimination laws Yes  No
- (13) Compliance with laws Yes  No
- (14) Compliance with ARRA Yes  No
- (15) Project selection Yes  No
- (16) Timeliness of infrastructure investments Yes  No
- (17) Buy American provision Yes  No
- (18) Appropriate use of funds for infrastructure investments Yes  No
- (19) 70% of CDBG-R for LMI Yes  No

Optional Certification

- (20) Urgent Need Yes  No

CDBG-R  
Activity Data Spreadsheet

Jurisdiction/Grantee Name: State of Florida		CDBG-R Formula Grant Amount: \$3,615,279				Date: August 31, 2009		
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget	Note
03J (Sewer)	Bunnell - This project will upgrade the Anderson Street Lift Station; and replace 2,500 feet of sewer line between the lift station and the sewer treatment plant.	HCDA 105 (a) (2)	LMA	\$435,600	\$0	\$0	\$435,600	
03J (Sewer)	Gulf Breeze - This project will provide 1,500 feet of new (first time) sewer to some homes along York Avenue.	HCDA 105 (a) (2)	LMA	\$289,779	\$0	\$143,221	\$433,000	
03J (Sewer)	Stuart - Local funds will be used to construct 1,000 feet of sewer lines in the downtown.	HCDA 105 (a) (2)	LMA	\$0	\$0	\$97,775	\$97,775	CDBG-R funds expended in another activity
03J (Sewer)	Live Oak- This project consists of the rehabilitation three (3) lift stations in three (3) service areas. The lift stations are located on Anna Avenue, Walker Avenue, and 6th Street within the City limits. It also includes relocating the Anna Avenue lift station.	HCDA 105 (a) (2)	LMA	\$561,100	\$0	\$0	\$561,100	
03J (Sewer)	Madison - This project consists of the replacement of the Madison House sanitary sewer lift station located on Martin Luther King Avenue.	HCDA 105 (a) (2)	LMA	\$567,200	\$0	\$0	\$567,200	
03J (Water)	Walton County - This project will replace 27,250 feet of undersized water line in an area around Flowersview Boulevard.	HCDA 105 (a) (2)	LMA	\$750,000	\$0	\$0	\$750,000	
03J (Water)	Trenton - This project will construct a new water well and upgrade the existing water treatment plant.	HCDA 105 (a) (2)	LMA	\$561,600	\$0	\$0	\$561,600	
03J (Water)	Stuart - Local funds will be used to replace 1,500 feet of water lines in the downtown.	HCDA 105 (a) (2)	LMA	\$0	\$0	\$113,625	\$113,625	CDBG-R funds expended in another activity
03J (Water)	Coleman - This project will provide improvements to the City's water treatment plant.	HCDA 105 (a) (2)	LMA	\$300,000	\$0	\$0	\$300,000	
03J (Fire Protection)	Holmes County - This project will provide a new fire station in the Gritney community.	HCDA 105 (a) (2)	LMA	\$150,000	\$0	\$102,250	\$252,250	
<b>Total</b>				\$3,615,279				

<b>Jurisdiction/Grantee Name: State of Florida</b>		<b>CDBG-R Formula Grant Amount: \$536,400</b>				<b>Date: August 31, 2009</b>	
<b>Activity Name</b>	<b>Activity Description</b>	<b>Eligibility (Regulatory or HCDA Citation)</b>	<b>National Objective Citation</b>	<b>CDBG-R Project Budget (\$)</b>	<b>Additional Recovery Funds (\$)</b>	<b>Other Leveraged Funding (\$)</b>	<b>Total Activity Budget</b>
03K (Street Improvements)	Bunnell - This project will provide 10,200 feet of street improvements along eight streets in an area bounded by Moody Boulevard, Carter Street, Peach Street and State Street.	HCDA 105 (a) (2)	LMA	\$162,400	\$0	\$200,000	\$362,400
03K (Street Improvements)	Gulf Breeze - This project will resurface 3,000 feet of streets in an area around Gulf Breeze Parkway and McClure and Shirley Drives.	HCDA 105 (a) (2)	LMA	\$100,000	\$0	\$0	\$100,000
03K (Street Improvements)	Holmes County - This project will resurface 4,900 feet of Rum Road.	HCDA 105 (a) (2)	LMA	\$274,000	\$0	\$0	\$274,000
Total				\$536,400			

<b>Jurisdiction/Grantee Name: State of Florida</b>		<b>CDBG-R Formula Grant Amount: \$1,013,148</b>				<b>Date: August 31, 2009</b>	
<b>Activity Name</b>	<b>Activity Description</b>	<b>Eligibility (Regulatory or HCDA Citation)</b>	<b>National Objective Citation</b>	<b>CDBG-R Project Budget (\$)</b>	<b>Additional Recovery Funds (\$)</b>	<b>Other Leveraged Funding (\$)</b>	<b>Total Activity Budget</b>
03L (Sidewalks)	Stuart - This downtown revitalization project will consturct 2,290 feet of sidewalks in the Woodlawn Park area	HCDA 105 (a) (2)	LMA	\$323,148	\$0	\$0	\$323,148
03L (Sidewalks)	Sebring - This downtown revitalization project will provide 1,650 feet of sidewalks along seven streets.	HCDA 105 (a) (2)	LMA	\$690,000	\$0	\$215,000	\$905,000
Total				\$1,013,148			

<b>Jurisdiction/Grantee Name: State of Florida</b>		<b>CDBG-R Formula Grant Amount: \$841,650</b>				<b>Date: August 31, 2009</b>	
<b>Activity Name</b>	<b>Activity Description</b>	<b>Eligibility (Regulatory or HCDA Citation)</b>	<b>National Objective Citation</b>	<b>CDBG-R Project Budget (\$)</b>	<b>Additional Recovery Funds (\$)</b>	<b>Other Leveraged Funding (\$)</b>	<b>Total Activity Budget</b>
03I (Drainage)	Holmes County - This project will provide 4,900 feet of drainage along Rum Road to prevent future storm damage.	HCDA 105 (a) (2)	LMA	\$231,150	\$0	\$10,850	\$242,000
03I (Drainage)	Eagle Lake - This project will alleviate flooding in a neighborhood bounded by Bay Ave, Gilbert Road and Northwest 10th and 8th Streets which have no stormwater system. Work includes 2,100 feet of drainage.	HCDA 105 (a) (2)	LMA	\$610,500	0	0	\$610,500
Total				\$841,650			

<b>Jurisdiction/Grantee Name: State of Florida</b>		<b>CDBG-R Formula Grant Amount: \$366,852</b>				<b>Date: August 31, 2009</b>	
<b>Activity Name</b>	<b>Activity Description</b>	<b>Eligibility (Regulatory or HCDA Citation)</b>	<b>National Objective Citation</b>	<b>CDBG-R Project Budget (\$)</b>	<b>Additional Recovery Funds (\$)</b>	<b>Other Leveraged Funding (\$)</b>	<b>Total Activity Budget</b>
03G (Parking)	Stuart - This project will construct 42 parking spaces in the downtown area.	HCDA 105 (a) (2)	LMA	\$366,852	\$0	\$0	\$366,852

Jurisdiction/Grantee Name: State of Florida		CDBG-R Formula Grant Amount: \$0				Date: August 31, 2009		
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget	Note
14A (Res. Rehab)	Holmes County - Two homes will be rehabilitated.	HCDA 105 (a) (2)	LMA	\$0	\$0	\$120,000	\$120,000	CDBG-R funds in another activity
14A (Res. Rehab)	Gulf Breeze - 26 homes will receive sewer hookups.	HCDA 105 (a) (2)	LMA	\$0	\$0	\$45,000	\$45,000	CDBG-R funds in another activity
14A (Res. Rehab)	Gulf Breeze - Impact fees will be waived for 26 homes receiving sewer hookups.	HCDA 105 (a) (2)	LMA	\$0	\$0	\$80,000	\$80,000	CDBG-R funds in another activity
Total				\$0				

<b>Jurisdiction/Grantee Name: State of Florida</b>		<b>CDBG-R Formula Grant Amount: \$162,000</b>				<b>Date: August 31, 2009</b>		
<b>Activity Name</b>	<b>Activity Description</b>	<b>Eligibility (Regulatory or HCDA Citation)</b>	<b>National Objective Citation</b>	<b>CDBG-R Project Budget (\$)</b>	<b>Additional Recovery Funds (\$)</b>	<b>Other Leveraged Funding (\$)</b>	<b>Total Activity Budget</b>	<b>Note</b>
03E (Rec. Center)	Coleman - This project will rehabilitate the City's community center, including roof and ceiling replacement.	HCDA 105 (a) (2)	LMA	\$162,000	\$0	\$33,093	\$195,093	

Stuart - Gen. prog. Admin.		CDBG-R Fomula Grant Amount: \$542,415				Date: August 31, 2009		
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget	Note
21A (Gen Prog. Admin.)	Stuart - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$60,000	\$0	\$0	\$60,000	
21A (Gen Prog. Admin.)	Holmes County - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$60,000	\$0	\$0	\$60,000	
21A (Gen Prog. Admin.)	Gulf Breeze - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$42,415	\$0	\$7,000	\$49,415	
21A (Gen Prog. Admin.)	Bunnell - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$52,000	\$0	\$0	\$52,000	
21A (Gen Prog. Admin.)	Trenton - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$52,000	\$0	\$0	\$52,000	
21A (Gen Prog. Admin.)	Sebring - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$60,000	\$0	\$0	\$60,000	
21A (Gen Prog. Admin.)	Coleman - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$48,000	\$0	\$0	\$48,000	
21A (Gen Prog. Admin.)	Madison - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$56,000	\$0	\$0	\$56,000	
21A (Gen Prog. Admin.)	Live Oak - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$56,000	\$0	\$0	\$56,000	
21A (Gen Prog. Admin.)	Eagle Lake - Gen. Prog. Admin.	HCDA 105 (a) (13)	LMA	\$56,000	\$0	\$0	\$56,000	
Total				\$542,415				

Jurisdiction/Grantee Name: State of Florida		CDBG-R Fomula Grant Amount: \$427,450				Date: August 31, 2009		
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget	Note
21B (Engineering)	Stuart - engineering	HCDA 105 (a) (2)	LMA	\$0	\$0	\$20,000	\$20,000	CDBG-R funding in another activity
21B (Engineering)	Eagle Lake - engineering	HCDA 105 (a) (2)	LMA	\$33,500	\$0	\$0	\$33,500	Engineering services during construction
21B (Engineering)	Holmes County - engineering	HCDA 105 (a) (2)	LMA	\$34,850	\$0	\$32,150	\$67,000	
21B (Engineering)	Gulf Breeze - engineering	HCDA 105 (a) (2)	LMA	\$98,000	\$0	\$0	\$98,000	
21B (Engineering)	Trenton - engineering	HCDA 105 (a) (2)	LMA	\$36,400	\$0	\$0	\$36,400	Engineering services during construction
21B (Engineering)	Sebring - engineering	HCDA 105 (a) (2)	LMA	\$0	\$0	\$35,000	\$35,000	CDBG-R funding to another activity
21B (Engineering)	Madison - engineering	HCDA 105 (a) (2)	LMA	\$76,800	\$0	\$0	\$76,800	
21B (Engineering)	Live Oak - engineering	HCDA 105 (a) (2)	LMA	\$57,900	\$0	\$0	\$57,900	
21B (Engineering)	Coleman - engineering	HCDA 105 (a) (2)	LMA	\$90,000	\$0	\$0	\$90,000	
Total				\$427,450				

CDBG-R Formula Grant Amount: \$3,652,000						Date: August 31, 2009		
<i>Activity Name</i>	<i>Activity Description</i>	<i>Eligibility (Regulatory or HCDA Citation)</i>	<i>National Objective Citation</i>	<i>CDBG-R Project Budget (\$)</i>	<i>Additional Recovery Funds (\$)</i>	<i>Other Leveraged Funding (\$)</i>	<i>Total Activity Budget</i>	<i>Note</i>
01 (Acquisition)	Live Oak - acquire site for Anna Avenue lift station	HCDA 105 (a) (2)	LMA	\$25,000	\$0	\$0	\$25,000	